## **Internet Complete**

## **Netscape Email Setup**

These instructions can be used to setup a new mail account, or to ensure that your current account is configured properly.

If you have any questions, please email <u>support@icnet.net</u> or call us at 405-236-4532.

## **Requirements:**

- Netscape must be installed on your computer.
- Your username and password.
- An account with Internet Complete!.

## **Netscape Email Setup Instructions**

Begin by opening Netscape Mail. Edit, and select Preferences from the drop down menu.

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	Find Ag	ain	Ctrl+G	
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A box will open. Check to make sure Mail & Newsgroups is open as shown below.

Preferences		×			
Category:	No. 1997				
□- Appearance Fonts	Mail & Newsgroups	Settings for Mail and Newsgroups			
Colors	Plain quoted text beginning with ">" is displayed with				
☐ Mail & Newsgroups	S <u>t</u> yle: Italic	▼ <u>C</u> olor:			
- Mail Servers	<u>S</u> ize: Regular 💌				
- Newsgroup Servers Addressing	Display plain text messages	and articles with			
- Messages Window Settings	• <u>F</u> ixed width font	$\bigcirc$ $\underline{\vee}$ ariable width font			
Copies and Folders					
Return Receipts	Play sound when mess	ages arrive			
Disk Space	Bemember the last sele	ected message			

Enter your name as you would like it to appear to those you email with. Then enter **your** email address as shown below:

Category:			
Appearance     Fonts     Colors     Navigator     Mail & Newsgroups     Identity     Mail Servers     Newsgroup Servers     Addressing     Messages     Window Settings     Copies and Folders     Formatting     Return Receipts     Disk Space      Roaming Access	Identity The information not know the inf administrator or Your name: Captain Kirk Email address: Captainkirk@ice Reply-to address Organization:	Set your name, email address below is needed before you can send formation requested, please contact you Internet Service Provider.	s, and signature file I mail. If you do our system ddress):
⊞ - Composer ⊕ - Offline ⊕ - Advanced	Signature File:	ersonal card to messages (as a vCard	<u>C</u> hoose ) <u>E</u> dit Card
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Click Mail Servers on the left, and enter the information for Outgoing mail as shown below, and click the Add button on the right.

Enter the information as shown below. Be sure to enter your userid, and not Captain Kirk's!

Mail Server Properties					
General POP					
Server Name: mail.icnet.net					
Server Type: POP3 Server					
User Name: captainkirk					
Remember password.					
Check for mail every 15 minutes					
Automatically download any new messages					
OK Cancel Help					

Congratulations, you have successfully setup Netscape Mail for use with your Internet Complete account!